

**THE BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF LINCOLN COUNTY
MINUTES**

February 17, 2026

The Board of Commissioners of the Housing Authority of Lincoln County met for its regular session in the conference room of the Oceanspray Family Center, Housing Authority of Lincoln County, 1039 NW Nye Street, Newport. The meeting was called to order at 12:00 p.m. by Chair Bassingthwaite. Upon roll call, the following were present:

Present: James Bassingthwaite, Chair
 Judy Casper, Commissioner
 Larry Henson, Commissioner

Dan Butler, Asset & Development Manager (staff)
Karen Rockwell, Executive Director/Secretary (ex officio)

Chair Bassingthwaite initiated a review of the minutes from the January 20, 2026, HALC Board meeting. Commissioner Henson moved to approve the minutes, and Commissioner Casper seconded the motion. The motion passed.

Chair Bassingthwaite then invited Executive Director Karen Rockwell to present the Financial Report. Rockwell went on to present the January 2026 Accounts Payable report. The Board discussed the report. Commissioner Casper made a motion to accept the AP report. Commissioner Henson seconded the motion. The motion carried.

Rockwell then reported that the fiscal audit for 2025 is underway. She also shared the recently completed Oregon Housing and Community Services (OHCS) fiscal compliance final report.

Executive Director Rockwell verbally provided her Executive Director's Report. Topics covered included a conversation about the current 457(b) retirement plan and current vesting schedule. Rockwell is recommending a change to the vesting schedule to allow for 100% vesting upon being eligible for the match. She will be bringing additional information to the March meeting for consideration.

HALC recently spearheaded the annual HUD Point In Time count and had 49 Volunteers across 18 Organizations. Internally we know that there were approximately 530 (sheltered and unsheltered) individuals counted by volunteers; and an additional 346 youth counted through the school district data. The official numbers will not be released for several months.

Rockwell also reported the HALC has been selected as the lead agency for the State's shelter funding for the next five years.

Rockwell then presented the agency's Waiting List and Occupancy Report.

Chair Bassingthwaite went on to the Asset & Development update, which was presented by Asset & Development Manager Dan Butler. HALC will be coordinating a ribbon cutting ceremony in March for the completion of the Depoe Bay Townhomes.

Chair Bassingthwaite opened the meeting for any old business. With no old business to discuss, he proceeded to new business.

Under new business, the discussion regarding the revision of the vesting schedule for the 457(b) plan was moved to the March meeting.

With no further business to discuss, the Board adjourned at 1:13 p.m.

Dated this 17th day of February 2026.



James Bassingthwaite, Chair

Karen Rockwell, Executive Director – Secretary/Recorder