

**THE BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF LINCOLN COUNTY**

June 20, 2023

The Board of Commissioners of the Housing Authority of Lincoln County met for its regular session at the Conference Room of the Oceanspray Family Center, Housing Authority of Lincoln County, 1039 NW Nye Street, Newport. The meeting was called to order at 12:02 pm by Chair Bassingthwaite. Upon roll call the following were:

Present: James Bassingthwaite, Chair
Niesa Chastain, Commissioner
Robyn Cole, attending for Karen Rockwell, Executive Director/Secretary (ex-officio)
Larry Henson, Commissioner
Shannon Montgomery, Commissioner
Kyla Sellers, Executive Assistant

Absent: Mitch Parsons, Commissioner

Minutes of the May 16, 2023, and the June 6, 2023, HALC Board meeting were reviewed. Chair Bassingthwaite noted an error with the Minutes of the May 16, 2023, Board meeting. The Minutes did not state what time the meeting was adjourned. With correction of the May Minutes, Commissioner Montgomery made motion to approve the May and June Minutes of the HALC Board meetings. Second to the motion was made by Commissioner Henson. Motion carried.

Commissioner Chastain joined the meeting at 12.07 pm.

Financial Report

Payment listings for operating accounts of May 2023 were distributed. The listings were reviewed. Commissioner Henson inquired about payments for ground maintenance that is outsourced to Top to Bottom Contractors LLC. Robyn Cole explained the recent ground maintenance changes and informed the board that Executive Director Karen Rockwell will follow up on any questions. Commissioner Chastain made motion to approve the financial report. Second to the motion was made by Commissioner Montgomery. Motion carried.

Agency Waiting List/Occupancy Report

The vacancy, unit turnover and waiting list report was distributed and reviewed.

Executive Director Update

Executive Director, Karen Rockwell, was presenting about HALC at the InterCommunity Health Network Coordinated Care Organization and was unable to attend the HALC Board of Commissioners meeting. Attending on her behalf was Housing Programs Manager Robyn Cole. Cole updated the Commissioners on facility improvements including the striping for parking spaces at Fircrest to help alleviate some of the parking overflow.

Communications

There were no formal communications received.

Old Business

The commissioners reviewed the revised Conflict of Interest Annual Statement. The Board approved of the latest revision and all voting board members present signed.

New Business

None

With no further business to discuss, the meeting was adjourned at 12.58 pm.

Dated this 20th day of June 2023

James Bassingthwaite, Chair

Karen Rockwell, Executive Director- Secretary/Recorder