

**THE BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF LINCOLN COUNTY MINUTES**

March 19, 2024

The Board of Commissioners of the Housing Authority of Lincoln County met for its regular session at the Conference Room of the Oceanspray Family Center, Housing Authority of Lincoln County, 1039 NW Nye Street, Newport. The meeting was called to order at 12:04 p.m. by Chair Bassingthwaite. Upon roll call the following were:

Present: James Bassingthwaite, Chair
 Niesa Chastain, Commissioner
 Robyn Cole, Housing Programs Manager
 Larry Henson, Commissioner
 Mitch Parsons, Commissioner
 Karen Rockwell, Executive Director/Secretary (ex-officio)
 Kyla Sellers, Executive Assistant

Absent: Shannon Montgomery, Commissioner

Minutes of the February 20, 2024, HALC Board meeting were reviewed. Commissioner Henson made motion to approve the minutes as submitted. Second to the motion was made by Commissioner Parsons. Motion carried.

Financial Report

The Accounts Payable Report for February 2024 was distributed. The report was reviewed and discussed. Commissioner Parsons made motion to approve the report. Second to the motion was made by Commissioner Henson. Motion carried.

Executive Director Update

The Housing Authority of Lincoln County has a contract with the County to administer the Office of the Homeless Advisory Board. Therefore, Executive Director Karen Rockwell presented the recently approved Lincoln County Homeless Advisory Board Strategic Plan and summary of work to the Board.

Rockwell went on to inform the Board about the annual audit starting March 20,2024. The auditors will be on-site as they did the year prior. Rockwell is expecting an improved audit.

The Housing Authority has been working on a transfer of ownership of the management agreement for Fisterra Gardens. Rockwell explained to the Board that the next step in the process is approval by resolution.

Chair Bassingthwaite asked Rockwell for an update on current the current property developments. Rockwell informed that both Depoe Bay Townhomes and Lighthouse Village are going into permitting soon, currently meetings are being set to get ready for this process. Wecoma Place is coming along nicely, next step for this development is a walkthrough.

Chair Bassingthwaite, Executive Director Rockwell and other Housing Authority Staff had been present at the Ribbon Cutting of Nate's Place a sober living transitional housing facility in Newport owned by Northwest Coastal Housing and operated by Reconnections Counseling. The Housing Authority and Executive Director Rockwell were mentioned several times during opening speeches and thanked for the support leading up to the opening of Nate's Place.

Housing Programs

Housing Programs Manager Robyn Cole presented the Board with the agency waiting list/occupancy report. The Board Reviewed and discussed the report.

Old Business

Executive Director Rockwell updated the Board on the Housing Authority owned Alder Street property. The property is now listed for sale.

The Housing Authority of Lincoln County had been vetting the Community Services Consortium (CSC) owned Tern & Pelican properties for the purpose of acquisition. This process has been paused while CSC are looking for additional bids.

New Business

Rockwell presented the Board with resolution #1120 authorizing the disposition of lawn equipment. Commissioner Henson made motion to adopt the resolution. Second to the motion was made by Commissioner Parsons. Motion carried.

Rockwell presented resolution #1121 regarding Fisterra Gardens. Commissioner Chastain made motion to adopt the resolution. Second to the motion was made by Commissioner Parsons. Motion carried.

With no further business to discuss, the meeting was adjourned at 1:08 p.m.

Dated this 19th day of March 2024

James Bassingthwaite, Chair

Karen Rockwell, Executive Director – Secretary/Recorder