

**THE BOARD OF COMMISSIONERS OF THE  
HOUSING AUTHORITY OF LINCOLN COUNTY MINUTES**

April 22, 2024

The Board of Commissioners of the Housing Authority of Lincoln County met for its regular session at the Conference Room of the Oceanspray Family Center, Housing Authority of Lincoln County, 1039 NW Nye Street, Newport. The meeting was called to order at 01:02 p.m. by Chair Bassingthwaite. Upon roll call the following were:

Present: James Bassingthwaite, Chair  
Niesa Chastain, Commissioner  
Robyn Cole, Housing Programs Manager  
Larry Henson, Commissioner  
Karen Rockwell, Executive Director/Secretary (ex-officio)  
Kyla Sellers, Executive Assistant

Absent: Shannon Montgomery, Commissioner  
Mitch Parsons, Commissioner

Minutes of the March 19, 2024, HALC Board meeting were reviewed. Chair Bassingthwaite noted that Resolution #1123 regarding the Fisterra Gardens transfer of ownership would benefit from a clearer description in the minutes. Commissioner Chastain made a motion to approve the minutes with the mentioned correction. Second to the motion was made by Commissioner Henson. Motion carried.

**Financial Report**

The Accounts Payable Report for March 2024 was distributed. The report was reviewed and discussed. Commissioner Chastain made motion to approve the report. Second to the motion was made by Commissioner Henson. Motion carried.

**Executive Director Update**

Executive Director Rockwell informed the Board that the Housing Authority financial audit was completed. The Housing Authority had received on-site assistance from CPA Sean Barrera from Barrera Consulting ensuring an efficient conclusion to the audit.

Chair Bassingthwaite asked for an update on Wecoma Place. Rockwell shared that Wecoma is now anticipated to open in June with a ribbon cutting event. Additionally, Rockwell informed the Board that the Housing Authority had held open house events for Depoe Bay Townhomes and Lighthouse Village to share the site plans with the immediate communities. The Depoe Bay Townhomes event had good attendance from local community members while Lighthouse

Village had a less robust turnout. The Housing Authority anticipates a second event being held to share the plans for Lighthouse Village because of this.

**Housing Programs**

Housing Programs Manager Robyn Cole presented the Board with the agency waiting list/occupancy report. The Board reviewed and discussed the report.

**Old Business**

The Board went in to Executive Session to consider a potential real property transaction pursuant to ORS 192.660(2)(e)(to conduct deliberations with person(s) designated to negotiate real property transactions) at 01:26 p.m.

The Board exited Executive Session at 02:06 p.m. Commissioner Henson made a motion to authorize the Housing Authority’s Executive Director to negotiate for the purchase of the 10<sup>th</sup> Street property. Second to the motion was made by Commissioner Chastain. Motion carried.

**New Business**

With no further business to discuss, the meeting was adjourned at 02:09 p.m.

Dated this 22<sup>nd</sup> day of April 2024

\_\_\_\_\_  
James Bassingthwaite, Chair

\_\_\_\_\_  
Karen Rockwell, Executive Director – Secretary/Recorder