

**THE BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF LINCOLN COUNTY MINUTES**

December 19, 2023

The Board of Commissioners of the Housing Authority of Lincoln County met for its regular session at the Conference Room of the Oceanspray Family Center, Housing Authority of Lincoln County, 1039 NW Nye Street, Newport. The meeting was called to order at 12:02 p.m. by Chair Bassingthwaite. Upon roll call the following were:

Present: James Bassingthwaite, Chair
Niesa Chastain, Commissioner
Larry Henson, Commissioner
Karen Rockwell, Executive Director/Secretary (ex-officio)
Kyla Sellers, Executive Assistant
Robyn Cole, Housing Programs Manager

Absent: Shannon Montgomery, Commissioner
Mitch Parsons, Commissioner

Minutes of the November 21, 2023, HALC Board meeting were reviewed. Commissioner Chastain made a motion to approve the minutes as submitted. Second to the motion was made by Commissioner Henson. Motion carried.

Financial Report

The Accounts Payable Report for November 2023 and the November YTD Financial Statements were distributed. The reports were reviewed and discussed. Commissioner Chastain made a motion to approve the reports. Second to the motion was made by Commissioner Henson. Motion carried. Executive Director Rockwell Presented the FY24 Budget. The Board discussed the budget and requested revisions. The Board will revisit the revised budget next month at the January Board meeting.

Executive Director Update

Karen Rockwell gave an update on the work the Housing Authority is doing with the Lincoln County Homeless Advisory Board and the latest statistics of the county wide shelters. Additionally, Rockwell informed the Board of the status on the HB5019 Community Plan. Funds are now being distributed per the grant agreements. Rockwell went on to update the Board on the progress of the current affordable housing developments respectively, Depoe Bay Townhomes, Lighthouse Village and Wecoma Place.

Housing Programs

The Board reviewed the Waiting List and Occupancy Report.

Developments

Communications

There were no formal communications received.

Old Business

New Business

With no further business to discuss, the meeting was adjourned at 1:08 p.m.

Dated this 19th day of December 2023

James Bassingthwaite, Chair

Karen Rockwell, Executive Director- Secretary/Recorder